

Chapter 2 - Board of Education

AP 2711 - Conflicts of Interest and Ethics

All college officials should be mindful of Oregon Ethics Laws and Chemeketa Community College Policy #1710. When a college official has concerns regarding an ethics matter they may seek the advice of the college's general counsel regarding the matter and how best to proceed.

Three basic areas of concern:

Financial and/or Personal Gain

If a college official, or their family member,¹ will gain something of value or to avoid a detriment they must announce publicly or to their supervisor the situation and decline the benefit. If it is a family member they must do the same.

Conflict of Interest

If a college official, or their family member, through making a decision regarding college business will result in a personal financial gain or for avoidance of detriment, the public official must publicly declare their conflict and withdraw from the decision-making process or committee that would lead to the benefit or avoidance of a detriment.

Gifts

Gifts to college officials from individuals or companies doing business with the college may not exceed \$50 in a calendar year. It is the responsibility annually of each college official to maintain records of all gifts received, including meals and textbooks, provided by each college vendor.

August 27, 2019

Adopted by College Executive Administration

¹ See Chemeketa Community College Policy #1170.