

## Chapter 3 - General Institution

### AP 3500 - Security and Safety

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#### SECURITY AND SAFETY

**Witness to security or safety hazards:**

1. Calls **Public Safety office**, or other appropriate college entity (i.e. **Facilities or Safety & Risk Management**) to report/request assistance.

**Public Safety:**

1. Investigates request to determine if assistance is required from college or off-campus entities.
2. Takes appropriate action as necessary to mitigate or eliminate hazard or safety issue.
3. Works in conjunction with **Facilities, Safety & Risk Management, or other assisting entities** to ensure timely and appropriate resolution.

**Facilities or Risk Management:**

1. Notifies and works cooperatively with **Public Safety** and/or **off-campus agencies** so incidents are appropriately documented and resolved.

June 25, 1985

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*Adopted College Council*

March 8, 2006

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*Revised*

February 9, 2011

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*Revised by College Executive  
Administration*

