

AP 3530 - Possessions of Weapons

Requestor:

1. Requests to bring weapon(s), as defined in policy 2440, on campus must be submitted in writing to the **director of Public Safety** stating **requestor's** full name and date of birth, the reason for the request, the time period involved, and the type of weapon(s).
2. If appropriate, the following information must accompany the request:
Weapon description (caliber, type)
Make
Model No.
Serial No.

**Director of
Public Safety:**

1. Makes decision whether weapons(s) requested will be allowed and notifies **requestor** of decision within three working days.

Requestor:

1. If permission is granted, weapon(s) authorized to be on college property must be inspected at the **Public Safety office** prior to transporting to any other campus location.
2. In the event permission is denied, a written appeal may be directed to the **president/chief executive officer or designee**.

**President/
Chief Executive
Officer or Designee:**

1. The **president/chief executive officer or designee** will grant or deny the appeal. That decision shall be final.

May 26, 1993

Adopted College Council

March 8, 2006

Revised

February 9, 2011: March 7, 2016

Revised by College Executive

Administration