

AP 5010 - Admissions Procedures

Steps to register for credit classes:

1. Apply for admission online using the web admission application—

<http://applyonline.chemeketa.edu>

a. Students will receive a welcome e-mail or letter including their My Chemeketa username and password and student identification number (K#).

2. View the new student orientation online

a. Log on to <http://my.chemeketa.edu> with My Chemeketa username and password (step 1.a) and click on the Services tab.

b. Click on “Advising”, then click on the “New Student Orientation” box to begin.

3. Take the Chemeketa placement test

a. Students scoring below college level on the placement test may be encouraged to retest (see PRO #5112).

b. Students will need to bring their K# (step 1.a.) and picture ID with them to take the placement test.

c. Online students may complete the placement test at an Accuplacer testing site in their area.

4. Attend a new student advising session

d. Students will need to bring placement test results and any previous college transcripts.

3. Register for classes

a. Log on to <http://my.chemeketa.edu> with My Chemeketa username and password (step 1.a.).

Steps to register for non-credit classes:

1. Apply for admission online using the web admission application—

<http://applyonline.chemeketa.edu>

a. Students will receive a welcome e-mail or letter including their My Chemeketa username and password and student identification number (K#).

2. Register for classes

a. Log on to <http://my.chemeketa.edu> with My Chemeketa username and password (step 1.a.).

September 9, 1991

Adopted College Council

June 21, 2011; July 26, 2017

Revised Academic Standards