

2022-2023 Budget Presentation

Chemeketa Community College
Budget Committee – April 6, 2022

Budget Committee Duties to comply with local budget law

- Meets publicly to review the proposed budget
- May not discuss or deliberate on the budget outside of a public meeting
- Budget Committee must have a quorum present in order to hold a meeting
- Receives the budget and budget message
- Provides an opportunity for the public to ask questions about and comment on the budget
- Approves the budget, rate of tax and amount of tax for General Obligation bonds.
- Any budget committee action must have the approval of a majority of its members

President's Budget Message

Jessica Howard
President/CEO

Fiscal Year 2022-23 Budget Environment

Aaron Hunter

Associate Vice President/Chief Financial Officer

State & Local Economic Factors

- Current Conditions
 - Low Unemployment & Higher Wages
 - Housing Prices & Stock Market Levels
- Economic Headwinds
 - Labor Market
 - Supply Chain issues
 - Inflation Risks
 - Uncertainty of ongoing federal assistance

Enrollment Trends & Outlook

- Steady Enrollment Decline at Chemeketa – past 10 years
- 2021-22 Budget (current year)
 - Budget projected a 9% decrease from Pre-COVID levels
 - Actual to-date is more than a 20% decrease
- 2022-23 Budget (upcoming year)
 - Likely no immediate “snap-back” to pre-pandemic levels
 - Assumes an additional 2% decline from 2022 enrollment levels

New Fiscal Reality

- Lower Revenue & Higher Costs
- General Fund Deficits
 - 3% in Cost Reductions for 2023
 - 6% - 7% in Potential Cost Reductions for 2024 (*assumes similar state funding levels*)
- Capital Assets
 - Deferred Maintenance Needs
 - Updating buildings for current educational needs

The Road Ahead

- 2022-23 Budget – Strategic Approach
 - Tuition/Fee Increase
 - Cost Reductions
 - Prepare for 2024 Budget Environment
- Possible Bond Levy – Continued Planning
 - Building Utilization
 - Building Modernization

Fiscal Year 2022-23 Proposed Budget

Aaron Hunter

Associate Vice President/Chief Financial Officer

Materials Available to the Budget Committee

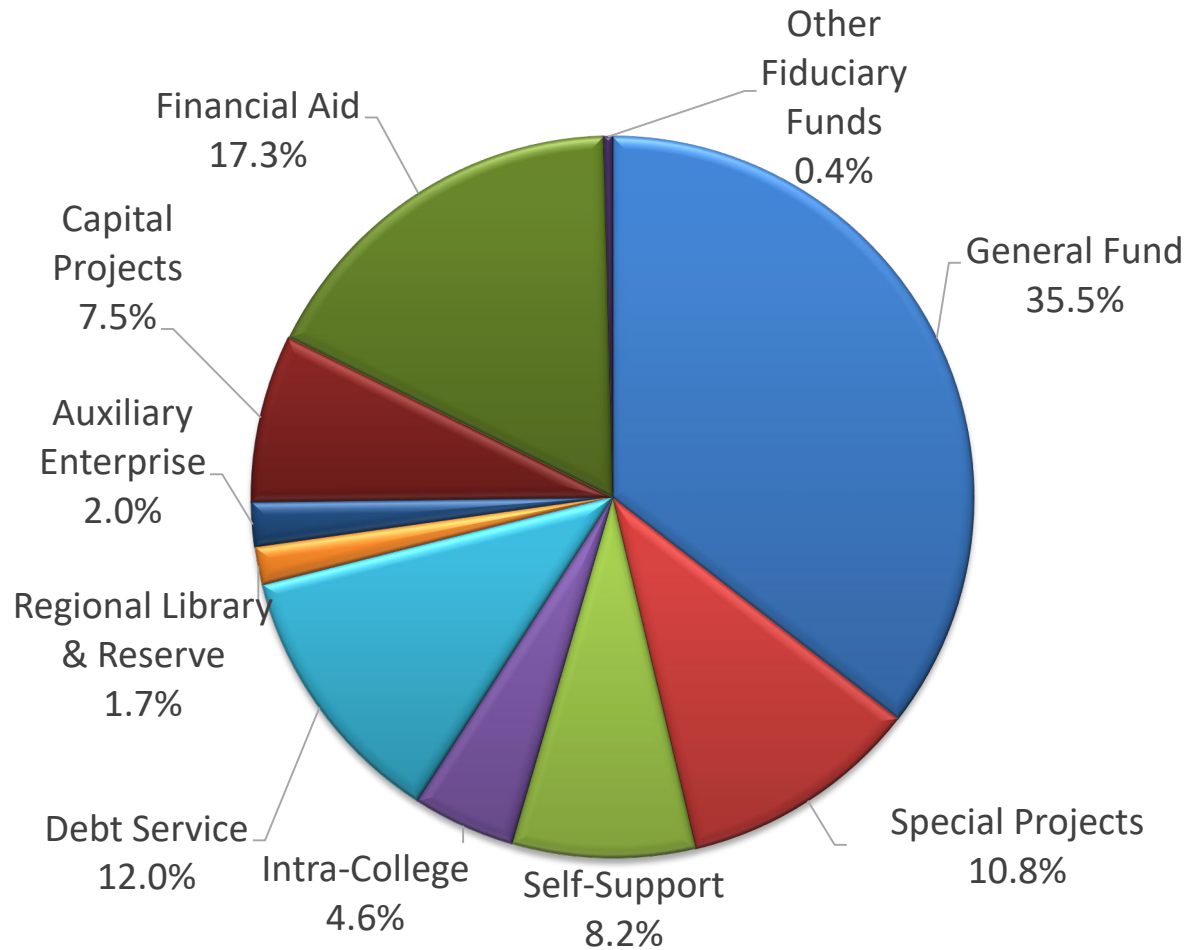
- April 6, 2022 Budget Committee Meeting Agenda
- April 20, 2022 Budget Committee Meeting Agenda
- FY2022-2023 Proposed Budget Document
- Budget Committee Reference Handbook

Key Overview Sections

- President's Budget Message
 - pages 8-10
- Budget Principles and Financial Environment
 - pages 11-12
- Budget Summary-Highlights
 - pages 19-24

Summary of All Funds

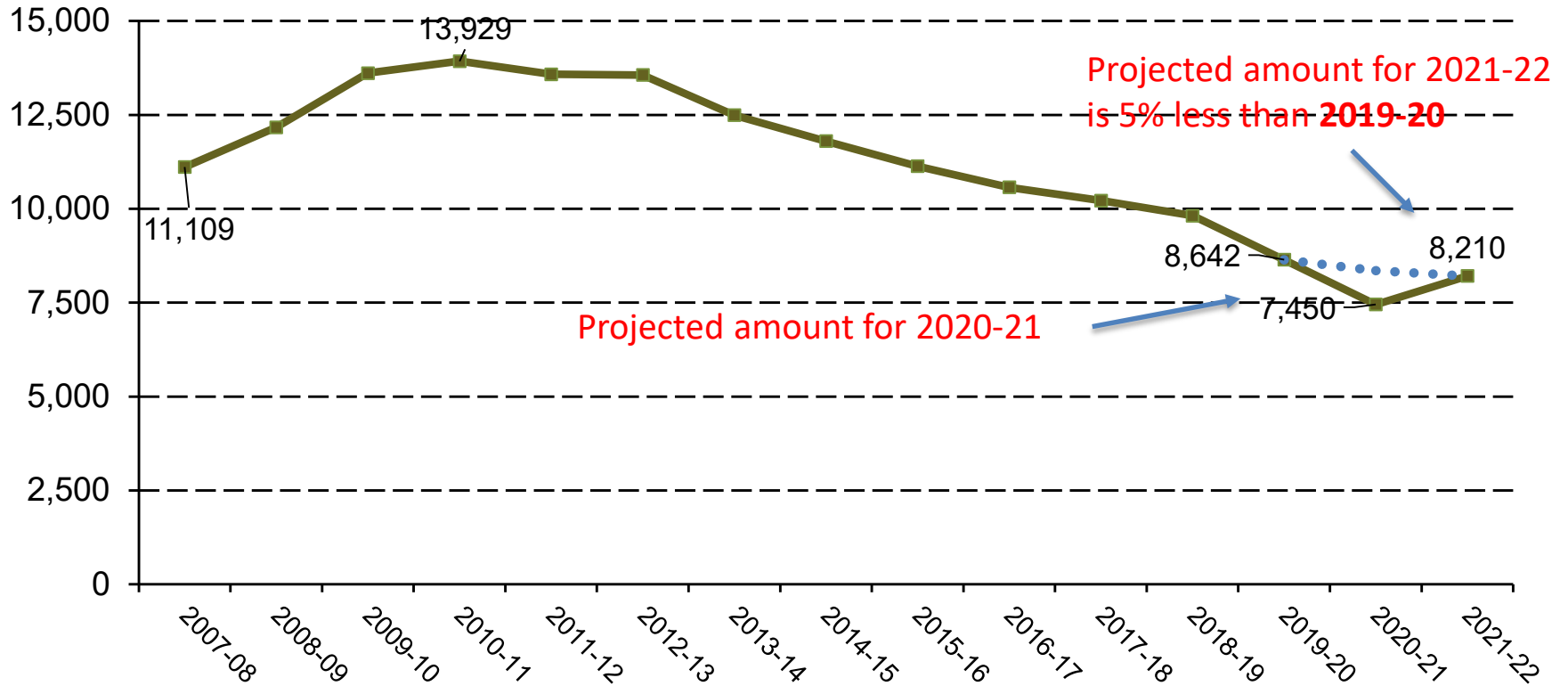
Total: \$300,507,000



2022-23 Resources Based on FTE

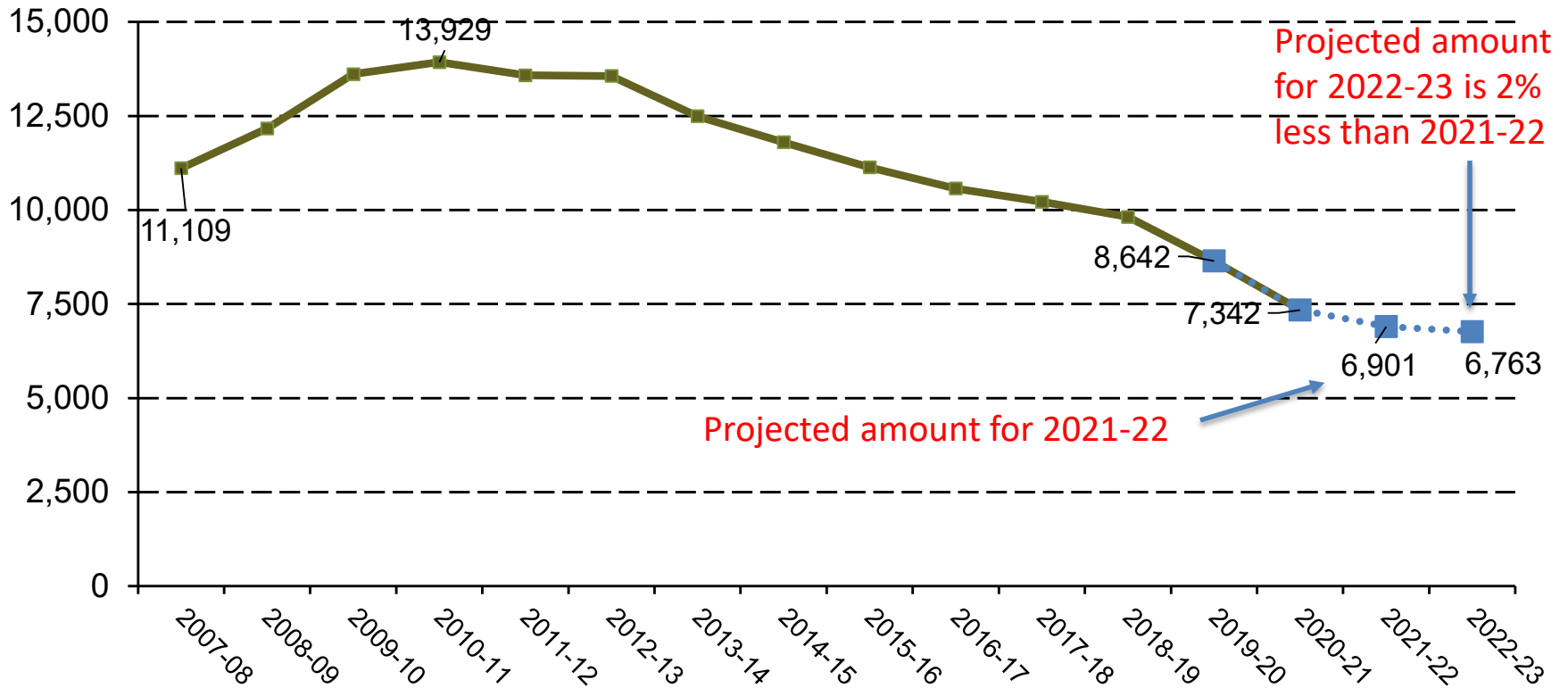
State Funding	34.7%	
Property Taxes	<u>24.8%</u>	
Funding Formula	59.5%	indirectly
Tuition and Fees	<u>23.4%</u>	directly
Funding Based on FTE	82.9%	

Chemeketa Student FTE last year's estimate at this time



Chemeketa Student FTE

current estimate



Budget Assumptions & Decisions: Resources

- State funding: \$702 million for 2021-23 biennium
(FY2022-23 - second year of the biennium)
- Tuition and Fees
 - Based on enrollment being 2% less than 2021-22
 - Increased the tuition rate by \$3 and the universal fee rate by \$3
- Current local taxes (property taxes)
 - Projected 3% rate of growth
- Indirect, Interest & Miscellaneous budget reduced by \$30,000 combined
- Beginning fund balance increased to \$16 million
(about \$0.5 million higher than 2020-21 ending fund balance)

General Fund Budget Changes – Resources

RESOURCES:	
FY 2021-22 Adopted Budget	\$102,930,000
State revenue	-\$470,000
Tuition and fees	-\$730,000
Current and prior local taxes (property taxes)	+\$1,160,000
Interest, Indirect and Miscellaneous	-\$30,000
Transfers In	+\$700,000
Budgeted carryover (Beginning Fund Balance)	<u>+\$3,000,000</u>
Total	+\$3,630,000
FY 2022-23 Proposed Budget	\$106,560,000

General Fund Resources FY2022-23

Source	Amount	% of Total
State Funding	\$36,830,000	34.6%
Tuition and fees	\$24,730,000	23.2%
Current and Prior Local Taxes (property taxes)	\$26,190,000	24.6%
Indirect/Interest/Miscellaneous	\$2,010,000	1.9%
Transfers in	\$800,000	0.7%
Beginning Fund Balance	\$16,000,000	15.0%
Total Resources	\$106,560,000	

Budget Assumptions & Decisions: Expenditures

- A step increase and a 2% salary schedule adjustment for faculty employees
- An estimated amount to fund the cost of contract negotiations with classified employees
- An estimated amount to fund potential increases for exempt employees
- Increase employer-paid health insurance by 3% for faculty. Exempt and classified are undetermined
- Increases to adjunct budgets of 3.5%
- Increase non-mandatory transfers by \$160,000
- Increase contingency by \$1.5 million

General Fund Budget Changes – Expenditures

EXPENDITURES:	
FY 2021-22 Adopted Budget	\$102,930,000
Estimated Cost of Increases for FT Employees	+\$3,664,246
Total Personnel Reductions	-\$2,650,596
Total Personnel Investments	+\$318,175
Total Non-Salaried Personnel and M&S Investments	+985,259
Total Non-Salaried Personnel and M&S Reductions	-\$347,084
Transfers	+\$160,000
Increase Contingency	<u>+\$1,500,000</u>
Total	+\$3,630,000
FY 2022-23 Proposed Budget	\$106,560,000

General Fund Expenditures FY 2022-23

Expenditures	Amount	% of Total
Personnel Services	\$80,151,361	76.3%
M & S	\$11,362,132	10.8%
Capital	\$236,507	0.2%
Transfers	\$5,310,000	5.1%
Contingency	\$8,000,000	7.6%
Total Expenditures*	\$105,060,000	

*Total does not include an unappropriated ending fund balance of \$1,500,000

Investments and Reductions

Definitions

Acronym	Name
AA	Academic Affairs
CSSD	College Support Services Division
CTE	Career and Technical Education
G&A	Governance and Administration
GETS	General Education and Transfer Studies
PO	President's Office
READ	Regional Education and Academic Development
SA	Student Affairs
SDLR	Student Development And Learning Resources

President's Office and Governance Personnel Changes

Area	Department	FTE	Purpose	Category	Amount
G&A	Human Resources	-0.20	Reduce HR AVP to 0.80 FTE	Exempt	-\$43,892
G&A	Human Resources	-0.75	Eliminate vacant Department Specialist position	Classified	-\$63,382
	Subtotal Personnel	-0.95			-\$107,274

President's Office and Governance Non-Salaried Personnel and M&S

Area	Department	FTE	Purpose	Category	Amount
G&A	Grants	N/A		Hourly	+\$10,000
G&A	VP Governance and Administration	N/A	Non-renewal of Education Advisory Board	M&S	-\$28,000
G&A	VP Governance and Administration	N/A	Reduce several M&S accounts	M&S	-\$17,500
G&A	VP Governance and Administration	N/A	Reduce board of education budget	M&S	-\$17,813
PO	Multiple	N/A	Several M&S reductions across multiple departments	M&S	-\$23,080
PO	President's Office	N/A		Hourly	-\$13,766
PO	Multiple	N/A		Adjunct	-\$60,860
	Subtotal M&S				-\$151,019
	Combined Total President's Office and Governance	-0.95			-\$258,293

College Support Services Personnel Changes

Area	Department	FTE	Purpose	Category	Amount
CSSD	Business Services	-0.50	Eliminate vacant Department Clerk position	Classified	-\$38,691
CSSD	CSSD Finance Administration	-1.00	Eliminate vacant Department Technician II position	Classified	-\$73,945
CSSD	Capital Projects and Facilities	-1.00	Eliminate vacant Maintenance/Trades Specialist position	Classified	-\$84,043
CSSD	Capital Projects and Facilities	-1.00	Eliminate vacant Department Analyst position	Classified	-\$101,811
CSSD	Information Technology	-1.00	Reduce Helpdesk Support Technician position	Classified	-\$84,145
CSSD	Information Technology	-1.00	Reduce Technology Analyst II position	Classified	-\$107,115
	Subtotal Personnel	-5.50			-\$489,750

College Support Services Non-Salaried Personnel and M&S

Area	Department	FTE	Purpose	Category	Amount
CSSD	Information Technology	N/A	New cybersecurity services	M&S	+\$300,000
CSSD	Information Technology	N/A	Eliminate Microsoft Premier Support	M&S	-\$82,000
CSSD	Information Technology	N/A	Eliminate AlienVault cyber security software	M&S	-\$36,000
CSSD	Multiple	N/A	Several M&S reductions across multiple department	M&S	-\$20,000
	Subtotal M&S				+\$162,000
	Combined Total College Support Services	-5.50			-\$327,750

College Support Services

Non-Mandatory Transfer Changes

Area	Department	FTE	Purpose	Category	Amount
CSSD	College Infrastructure	N/A	Eliminate Director CCBI position plus reduced need	NMT	-\$250,000
CSSD	College Infrastructure	N/A	Net funding changes Universal Fees vs. NMT	NMT	-\$175,000
CSSD	College Infrastructure	N/A	Net funding change for Capital Maintenance/Projects	NMT	+\$615,000
CSSD	College Infrastructure	N/A	Reduce NMT to Financial Aid for talent grants no longer needed-Academic All-Stars	NMT	-\$15,000
CSSD	College Infrastructure	N/A	Eliminate NMT to ASCCC-no longer needed with student initiated fee	NMT	-\$15,000
	Total				+\$160,000

Academic Affairs Personnel Changes

Area	Department	FTE	Purpose	Category	Amount
AA	Leadership & Management	1.00	Add new Applied Baccalaureate Instructor	Faculty	+\$97,853
AA	Apprenticeship	0.70	Move Director position to General Fund	Exempt	+\$95,438
AA	Academic Development	-1.00	Reduce Department Technician I - 10mo position	Classified	-\$67,315
AA	Academic & Organizational Effectiveness	-1.00	Eliminate vacant Director position	Exempt	-\$137,697
AA	Emergency Services & Diesel Technology	-1.00	Eliminate vacant Department Technician I position	Classified	-\$69,918
AA	Business & Technology and ECE	-1.00	Eliminate vacant Instructor-Business Technology position	Faculty	-\$97,853
AA	Health Sciences	-1.00	Eliminate vacant Instructor-Nursing position	Faculty	-\$110,765
AA	Health & Human Performance	-1.00	Eliminate vacant Dept Technician II position	Classified	-\$73,945

Academic Affairs Personnel Changes

Area	Department	FTE	Purpose	Category	Amount
AA	Life and Physical Science	-2.00	Eliminate vacant Instructor-Physical Science position	Faculty	-\$194,727
AA	Life and Physical Science	-1.00	Eliminate vacant Instructor-Life Science position	Faculty	-\$144,240
AA	Liberal Arts	-1.00	Eliminate vacant Instructor-Comm Skills position	Faculty	-\$97,853
AA	Math, Engineering & Compute Science	-1.00	Eliminate vacant Instructor-Engineering/Math position	Faculty	-\$97,853
AA	Yamhill Valley Campus & Wine Studies	-1.00	Eliminate vacant Instructional Specialist position	Classified	-\$84,509
AA	Agricultural Sciences & Technology	-1.00	Eliminate vacant Instructor-Horticulture position	Faculty	-\$96,874
AA	Academic Development	-1.00	Eliminate vacant Instructor-Reading/Study Skills position	Faculty	-\$97,853

Academic Affairs Personnel Changes

Area	Department	FTE	Purpose	Category	Amount
AA	High School Partnerships	-1.00	Move vacant Student Services Specialist position to Self Supporting Services	Classified	-\$82,912
AA	Woodburn Center	-0.50	Move vacant Student Services Specialist position to Self Supporting Services	Classified	-\$42,255
AA	Yamhill Valley Campus & Wine Studies	-0.50	Move Department Technician I position to Self Supporting Services	Classified	-\$41,767
	Subtotal Personnel	-14.30			-\$1,345,045

Academic Affairs

Non-Salaried Personnel and M&S

Area/ Div.	Department	FTE	Purpose	Category	Amount
AA	Academic & Organizational Effectiveness	N/A	Curriculum Catalog Software	M&S	+\$60,000
AA	Center for Academic Innovation	N/A	Funding for closed captions for online course materials	M&S	+\$15,000
AA	Institutional Research & Reporting	N/A	Tableau software	M&S	+\$53,000
AA	Emergency Services & Diesel Tech	N/A	Diesel shop building lease	M&S	+\$82,464
AA	Life and Physical Science	N/A	Sustain and expand current enrollment	Adjunct	+\$20,000
AA	Math, Engineering & Comp Science	N/A	Sustain and expand current enrollment	Adjunct	+\$20,000
AA	Ag Sciences & Tech	N/A	Sustain and expand current enrollment	Adjunct	+\$20,000

Academic Affairs

Non-Salaried Personnel and M&S

Area/ Div.	Department	FTE	Purpose	Category	Amount
AA	Multiple	N/A	Several M&S increases across multiple department	M&S	+\$4,795
	Subtotal M&S				+\$275,259
	Combined Total Academic Affairs	-14.30			-\$1,069,786

Student Affairs Personnel Changes

Area/ Div.	Department	FTE	Purpose	Category	Amount
SA	Student Recruitment	1.25	Move 0.25 FTE for 5 HSI grant positions to General Fund	Classified	+\$124,884
SA	Student Retention & College Life	-0.50	Reduce Technology Support Specialist position	Classified	-\$52,919
SA	Library & Learning Resources	-1.00	Eliminate vacant Instructional Technician position	Classified	-\$73,006
SA	Library & Learning Resources	-1.00	Eliminate vacant Curator-Digital Assets position	Faculty	-\$105,870
SA	Counseling & Career Services	-1.00	Eliminate vacant Student Services Specialist position	Classified	-\$82,912
SA	Counseling & Career Services	-1.00	Eliminate vacant Counselor position	Faculty	-\$96,874
SA	Financial Aid & Veterans Services	-1.00	Eliminate vacant Coordinator position	Exempt	-\$103,656
	Subtotal Personnel	-4.25			-\$390,353

Student Affairs

Non-Salaried Personnel and M&S

Area/ Div.	Department	FTE	Purpose	Category	Amount
SA	VP Student Affairs	N/A	Donate recovered Perkins funds to Foundation to set up scholarship fund	M&S	+\$400,000
SA	Counseling & Career Services	N/A		Adjunct	-\$9,600
SA	Advising & First Year Programs	N/A	No longer using placement tests	M&S	-\$37,000
SA	VP Student Affairs	N/A	Reduce funding for ACUI membership	M&S	-\$1,465
	Subtotal M&S				+\$351,935
	Combined Total Student Affairs	-4.25			-\$38,418

College-wide Investments and Reductions

Category	FTE	Amount
Personnel Investments	2.95	+\$318,175
Personnel Reductions	-27.95	-\$2,650,596
Subtotal	-25.00	-\$2,332,421
Non-Salaried Personnel and M&S Investments		+\$985,259
Non-Salaried Personnel and M&S Reductions		-\$347,084
Subtotal		+\$638,175
Transfers		+\$160,000
College-Wide Total	-25.00	-\$1,534,246

Detail of Proposed FTE Changes

FY2022-23

	Additions	Reductions	Eliminate Vacant	Move from Other Funds	Total Proposed Changes
Classified	-	-3.50	-9.25	-0.75	-13.50
Exempt	-	-0.20	-2.00	0.70	-1.50
Faculty	1.00	-	-11.00	-	-10.00
Total	1.00	-3.70	-22.25	-0.05	-25.00

General Fund FTE Changes

FY2021-22 to FY2022-23

	Adopted FY2021-22	Changes During FY2021-22	Proposed FY2022-23	Total FY2022-23
Classified	253.96	-1.27	-13.50	239.19
Exempt	93.45	2.00	-1.50	93.95
Faculty	205.00	-	-10.00	195.00
Total	552.41	0.73	-25.00	528.14

Budget Committee Questions on General Fund Presentation?

Other Funds Presentation

Next Budget Committee Meeting

April 20th, 4:00 pm