



## Application to Change Residency

*Residency for tuition purposes is determined at the time of admission to Chemeketa based on the information that the applicant provides. Please refer to Chemeketa's official Residency Policy and Procedure 5120 (go.chemeketa.edu/policies) for more information.*

**Changes to residency status will be applied up to one term prior to the current term, the current term, or future terms only.**

1. Complete this form and submit it along with the required documentation to Enrollment Services, Salem campus, Bldg 2, Room 200
2. In order to be considered for a change, Chemeketa requires proof of residency. A permanent residence shall be verified by specific documentation. Please provide at least one document that includes a date to show your physical presence and intent to reside in Oregon, your name, and your physical address in Oregon. Such documentation may include, but is not limited to:

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>• Oregon Driver License or ID Card</li> <li>• Bank account statements</li> <li>• Oregon State Income Tax form</li> <li>• Current W-2</li> <li>• Oregon Voter registration card</li> <li>• Immigration documents (Visa, change of status application verification)</li> <li>• Documentation of ownership of residential property or of continuous occupancy of rented or leased property in Oregon</li> </ul> | <ul style="list-style-type: none"> <li>• Jury Duty Summons</li> <li>• Selective Service registration</li> <li>• Recent Veteran: LES, DD214</li> <li>• Active Duty military ID, copy of orders in Oregon</li> <li>• Utility bills (gas, water, power, telephone)</li> <li>• Documentation of entry into a legal agreement in Oregon (marriage, divorce, etc...)</li> <li>• Documentation of public assistance, rehabilitation, unemployment or other Oregon state services</li> </ul> |
|---|--|

Student ID (K#):           Date:   -   -

Name: \_\_\_\_\_  

Last,
First,
Middle

Address: \_\_\_\_\_  

Street,
City,
State
Zip

Cell Phone (with Area Code): \_\_\_\_\_ Email Address: \_\_\_\_\_  
Note: Official communication from Chemeketa will only be sent to your student email

When did your current stay in Oregon begin? \_\_\_\_/\_\_\_\_/\_\_\_\_  
mm/dd/yyyy

Student Signature \_\_\_\_\_

**Office Use Only**

Documentation provided: \_\_\_\_\_ Documentation Dated: \_\_\_\_\_ Term Of Change: \_\_\_\_\_

Change Approved: Yes  No  Processed By: \_\_\_\_\_ Date: \_\_\_\_\_ Second Check: \_\_\_\_\_ Date: \_\_\_\_\_